



**Alexandra Park**  
Children's Learning Community  
*a personal learning journey together*



## **School Readiness Policy**

According to the “Statutory Framework for the Early Years Foundation Stage” “all early years providers must meet to ensure that children learn and develop well and are kept healthy and safe. It promotes teaching and learning to ensure children’s ‘school readiness’ and gives children the broad range of knowledge and skills that provide the right foundation for good future progress through school and life”

With this in mind, Alexandra Park Children’s Learning Community has devised this policy to ensure school readiness for all of the children who will go on to attend school. We understand that this is important for the children to have a smooth transition to school, and to prepare them for further learning and development opportunities.

## **Procedure**

- Children are encouraged to follow a routine throughout the centre, which is similar to that of schools.
- Children are encouraged to sit together at meal times.
- Children are encouraged to attend group times – circle times, singing times and story times
- Children are encouraged to follow these guidelines, which we believe to be the foundation for what the children need to flourish and develop in learning environment –

### **Respect for ourselves    Respect for each other    Respect for our environment**

- Children have a key person who is there to form attachments with. Developing this level of trust with another adult outside of the home will give them confidence in another learning environment.
- Key persons will have discussion with children/parents/carers leading up to them going to school, regarding their new school and how they feel about going.
- Key persons to write a final Summative Assessment and complete a Transition Passport for School.

- Final parent's evenings are held to go over the child's learning journey. This is then given to parents to take to the child's new school.
- Efforts will be made to link families together from our setting whose children will attend the same school. Mutual consent must be gathered before this, keeping in mind our confidentiality policy.
- Children are encouraged to be independent.
- Children are encouraged in self-care such as toileting, washing hands and cleaning their face.
- Staff will source and read books about school.
- Children are encouraged in all areas of development set out by the EYFS.
- Children are encouraged to write their names, and if they show an interest in phonics, our staff are able to meet those needs.
- Children are encouraged to play pre-literacy games.
- Any confidential information, with the permission of parents if necessary, will be shared with the new school. This could be matters regarding safeguarding or SEND.
- For children with SEND, we will hold a transition meeting with the child's new SENDCO and teacher where possible. With permission from parents, any relevant forms including Individual Education Plans will be photocopied and given to the new school.
- Room leaders will be mindful of school readiness throughout their planning leading up to children going to school.
- All staff should bring the points above into their practice.

Date - September 2018

Signed Manager –

Review – September 2019

Signed Director –