



Child falling ill at the centre policy

It is our duty to look after the children in our care to the very best of our ability. When we notice that a child is ill, it is not only in the best interests of the child to contact their parents/carers, but also in the best interests of other children and staff members. In line with our illness and infection policy, we must respond quickly and effectively to a child who is unwell.

Procedure

- Key/Senior person will assess the child and report to the relevant manager.
- If child is too ill to remain in the centre, parents/carers are notified immediately and asked to make arrangements to collect the child as soon as possible.
- If the parents do not respond, we must call the emergency contacts.
- While we are waiting for parents/carers to arrive, the children can be cared for in a quiet rest area. During this period the designated member of staff will ensure the relevant first aid is carried out to ensure the child's comfort during this time:
 1. Temperature taken at regular intervals
 2. keeping the child cool, a fan if necessary,
 3. remove heavy/warm clothing
 4. Attention and TLC at all times.
- If this was an illness that after continuous assessment the child required immediate medical treatment, we would re-contact parent/carer and call for an ambulance with the relevant permission.
- All of our staff receives training on how to call an ambulance.
- Staff are to remember that the child may be distressed or uncomfortable and so should remain considerate at all times.
- **COVID-19: staff room designated area in case Covid-19 symptoms. Only 3 staff in staff room, in case a covid-19 case, nobody allowed except the child and adult with the symptoms. Disinfect room after child has been picked up. Disable toilet designated to child to use in case of Covid-19 case.**

Date – August 2021

Signed Manager –

Review –August 2022

Signed Director –